

# POUGHKEEPSIE

CITY SCHOOL DISTRICT

2018-2019



*Building Bridges  
to Success*

# WELCOME FROM THE SUPERINTENDENT OF SCHOOLS

Dear Parents, Guardians, and Community Members,

Welcome to a new school year in our District! This is going to be a September of Success for your children and a year of promise fulfilled. I am looking forward to meeting your children and to working with you to make our district stronger, our students more capable, and the future brighter.

We will continue to focus our work on Literacy and Math skills, the foundation of all learning. Our ELC program will provide an enriched environment for our youngest students, with Art, Music and Physical Education as part of the curriculum. Our Elementary schools will include full academic support through our AIS programs and our ENL staff is at work developing enriching and supportive activities for our bilingual students. And we will, of course, continue to provide a wide array of elective subjects at our high school, including AP and college courses, in addition to collaborative vocational and technical programs at our Boces. Our partnership with Dutchess Community College and Central Hudson, our E-Tech grant holders, is strong. Working with Marist, Vassar, Mount St. Mary, and SUNY New Paltz, our campus is filled with student teachers --extra hands for our learners and staff.

Our district has talented, compassionate, and community oriented students. Our administrators, teachers, support staff and custodians all work hard to assure that our schools are secure and attractive. Our bus drivers and security staff constantly assess safety issues. Our food service staff keeps our students well nourished, and our nurses make sure our students stay healthy and able to focus on the hard work of growing up.

Surely, we have difficult tasks ahead. But together, we are prepared. Together, we have the will to find the way to build a strong bridge to success for our youth. After all -- we are Poughkeepsie and Proud!

Sincerely,

Kathleen P. Farrell, PhD

Interim Superintendent of Schools

# BIENVENIDA DE LA SUPERINTENDENTE DE ESCUELAS

Estimados Padres, Guardias, y Miembros Comunitarios,

¡ Bienvenidos a un nuevo año escolar en nuestro distrito! Esto va a ser un septiembre de éxito para sus hijos y un año de promesa cumplida. Estoy deseando conocer a sus hijos y a trabajar con usted para hacer nuestro distrito más fuerte, nuestros estudiantes más capaces, y el futuro más brillante.

Continuaremos enfocando nuestro trabajo en destrezas de alfabetización y matemáticas, la base de todo el aprendizaje. Nuestro programa del Centro de Aprendizaje Temprano (ELC) proporcionará un ambiente enriquecido para nuestros estudiantes más jóvenes, con arte, música y educación física como parte del currículo. Nuestras escuelas primarias incluirán el apoyo académico completo a través de nuestros programas Servicios de Intervención Académicos (AIS) y nuestro personal de Inglés como Nuevo Idioma (ENL) está trabajando desarrollando actividades enriquecedoras y de apoyo para nuestros estudiantes bilingües.

Y, por supuesto, continuaremos proporcionando una amplia variedad de asignaturas electivas en nuestra escuela secundaria, incluyendo cursos de Créditos Universitarios (AP) y cursos universitarios, además de programas de colaboración vocacional y técnica en nuestro Junta de Servicios de Educación Cooperativa (BOCES). Nuestra asociación con el Colegio Comunitario de Dutchess y Central Hudson, nuestros sostenedores de subvenciones (Vías en Tecnología en la Escuela Secundaria del Colegio Temprano)E-Tech, es fuerte. Trabajando con la Universidades de Marist, Mount St. Mary, y la SUNY New Paltz, nuestro campus está lleno de profesores de estudiantes-manos extras para nuestros estudiantes y personal.

Nuestro distrito tiene estudiantes talentosos, compasivos y orientados a la comunidad. Nuestros administradores, maestros, personal de apoyo y custodios trabajan arduamente para asegurar que nuestras escuelas sean seguras y atractivas. Nuestros conductores de autobuses y personal de seguridad evalúan constantemente cuestiones de seguridad. Nuestro personal de servicio de alimentos mantienen a nuestros estudiantes bien nutridos, y nuestras enfermeras se aseguran de que nuestros estudiantes se mantengan sanos y puedan concentrarse en el arduo trabajo de crecer.

Ciertamente, tenemos tareas difíciles por delante. Pero juntos, estamos preparados. Juntos, tenemos la voluntad de encontrar la manera de construir un puente sólido con éxito para nuestra juventud. Después de todo -- somos Poughkeepsie y Orgulloso!

Atentamente,

Kathleen P. Farrell, PhD

Interim Superintendent of Schools

*Since 1843, the Poughkeepsie City School District has provided city residents with excellent educational opportunities. Today, the District offers a comprehensive educational program designed to meet the needs of students of diverse interests, abilities, and backgrounds. Our student enrollment is approximately 4,600 in grades pre-K through 12.*

### MISSION STATEMENT

The mission of the Poughkeepsie City School District is to ensure that every student, will receive a high-quality, education in every classroom. Students will benefit from a safe learning environment that provides empowering experiences supporting their academic, emotional, physical, and social development.

### VISION STATEMENT

It is the vision of the Poughkeepsie City School District to graduate all students prepared for life, ready for college and career and instilled with enthusiasm for life-long learning. Students will be literate, critical thinkers, ethical users of technology, appreciative of the arts, concerned about the community in which they live, and responsible for their well-being and the well-being of others.

### ABOUT OUR SCHOOLS

The District is comprised of four elementary schools: Clinton, Krieger, Morse, and Warring, as well as Poughkeepsie Middle School (Gr. 6-8), Poughkeepsie High School (Gr. 9-12), E-TECH (school-within-a-school )and PACE at Columbus School.

Each of the elementary schools offer programs for students in grades one to five. Half-day pre-kindergarten and full-day kindergarten are offered at our Early Learning Center, which is located at the W. W. Smith School.

## Board of Education

The Board of Education consists of five members of the community, each elected to a three-year term of office. They are elected by City residents to carry out functions mandated by the State Constitution, Legislature and State Education Department. They are responsible for establishing school District philosophy, policy and goals. The Board also appoints District personnel and evaluates the effectiveness of District programs. Board workshops and meetings are listed in this calendar.

### BOARD ELECTIONS AND SCHOOL BUDGET VOTE

School Board Elections and the School Budget Vote are held the third Tuesday in May. For information about the annual election and polling sites, call District Clerk Victoria Jackson at (845) 437-3416.

### 2018-19 BOARD MEMBERS

Dr. Felicia Watson  
*President*

Doreen Clifford  
*Vice President*

Randall Johnson  
*Member*

Debra Long  
*Member*

Michelle Martinez-Leffert,  
*Member*

Victoria Jackson  
*District Clerk*

### CONTACTING THE BOARD MEMBERS

#### BY MAIL:

Board of Education  
11 College Avenue  
Poughkeepsie, NY 12603

#### BY EMAIL:

boe@poughkeepsieschools.org

#### IN PERSON:

Public comments are welcomed at regular meetings of the Board during "Public Participation" at the beginning of the meeting and, if needed, a second comment period will be at the end of the meeting. All comments are limited to 3 minutes per speaker. The initial public comment period is limited to a total of 30 minutes.

#### BY PHONE:

Call District Clerk Victoria Jackson at (845) 451-4982.

## Polling Places

### Board Of Education Election and 2018 -19 Budget Vote Tuesday, May 21, 2019 • 9:00 am – 9:00 pm

To use the Board of Elections website to determine your ward number, please visit: <http://ntsdata.dnsalias.com/dutchessboe/pollingplacelookup.aspx>.

For further information about voting in the City of Poughkeepsie, please visit the website for Dutchess County Board of Elections at: <http://www.dutchesselections.com>.

#### MORSE SCHOOL

101 Mansion Street  
1<sup>st</sup> Ward and 3<sup>rd</sup> Ward

#### WARRING SCHOOL

283 Mansion Street  
5<sup>th</sup> Ward

#### CLINTON SCHOOL

100 Montgomery Street  
2<sup>nd</sup> Ward and 4<sup>th</sup> Ward

#### POUGHKEEPSIE

MIDDLE SCHOOL  
55 College Avenue  
6<sup>th</sup> Ward and 7<sup>th</sup> Ward

#### KRIEGER SCHOOL

Whittier Blvd. Entrance  
8<sup>th</sup> Ward



# September





It's been literally over 15 years since Poughkeepsie Girls team won against Roy C Ketcham HS. After 3 years in Section 9, and one single win, Pioneers returned to Section 1 winning against RCK 84 to 80. The Pioneers girls won 4 meets while in Section 1 in 2013. Pioneer swim pride emphasizes team, family and embracing the broad landscape of swimmers on the team.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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Meetings subject to Change

August 2018						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October 2018						
S	M	T	W	TH	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2	3 <b>Labor Day</b>  Schools Closed	4 <b>Superintendent Conference Day</b> Staff Only	5 <b>Superintendent Conference Day</b> Staff Only  Fall sports begin: All Modified Sports	6 <b>First Day of School</b>	7	8
9	10	11	12	13	14	15
PHS Senior Portraits						
16	17 PMS Open House 6pm	18	19 <b>Yom Kippur</b>  Schools/Offices Closed	20 Warring Open House 5-7pm PACE Open House 6pm Morse Open House 6pm	21 PHS Homecoming Football Game and Dance	22 PHS Parents, Partners, & Pancakes 9am - 12pm Powder Puff Football 12:30pm
PHS Spirit Week						
23	24	25	26	27 Early Learning Center Open House 6pm Krieger Open House 4-7pm PHS Open House 6-8pm	28	29
30						

# October



The 7<sup>th</sup> grade students from the Poughkeepsie Middle School held their Hispanic Heritage Museum Exhibition.



Poughkeepsie Middle School 2017-2018 football team won 40-0 against the Peekskill Red Devils in their season opener.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
					PHS Blood drive 8 – 2pm	PHS SAT Exam

Meetings subject to Change

7	8 <b>Columbus Day</b>  Schools/Offices Closed	9	10	11	12	13
14	15	16	17 PHS College Fair	18	19	20 PSAT Exam at PHS
21	22	23	24	25	26	27
28	29	30	31	PHS Literacy Week		





S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24	25	26	27	28	29

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

# OCTOBER 2018





4	5	6	7	8	9	10
	Winter Sports Begin				Ist Quarter Ends for Report Cards	
11	12	13	14	15	16	17
	<b>Veterans Day</b> Observed 					
	Schools/Offices Closed					
18	19	20	21	22	23	24
				<b>Thanksgiving Day</b> 		
	PHS Gives Thanks		Thanksgiving Recess			
25	26	27	28	29	30	
	Winter Sports begin: Modified PACE Parent/Teacher Conferences PACE ½ Day Students	Fall Athletic Banquet at Christos 6pm PMS Parent/Teacher Conferences PMS ½ Day Students	PHS Parent/Teacher Conferences PHS ½ Day Students	Elementary Parent/Teacher Conferences Elementary Schools ½ Day Students		
	Parent/Teacher Conferences 12pm - 8pm					

# December

Families, students and staff members participated in the Poughkeepsie City School District Winter Family University at Poughkeepsie Middle School.








The Poughkeepsie City School District students participate in the Annual Celebration of Lights Parade, as part of the "Arm of the Sea" residency with the Bardavon.




**SUNDAY      MONDAY      TUESDAY      WEDNESDAY      THURSDAY      FRIDAY      SATURDAY**

Meetings subject to Change

November 2018							January 2019						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
				1	2	3			1	2	3	4	5
4	5	6	7	8	9	10	6	7	8	9	10	11	12
11	12	13	14	15	16	17	13	14	15	16	17	18	19
18	19	20	21	22	23	24	20	21	22	23	24	25	26
25	26	27	28	29	30		27	28	29	30	31		

2	3	4	5	6	7	8
<b>Hanukkah Begins</b>						
9	10	11	12	13	14	15
16	17	18	19	20	21	22
					<b>½ Day Early Dismissal ALL Students</b> 	
					<b>Parent/Teacher Conference Give Back Date</b>	
23	24	25	26	27	28	29
		<b>Christmas Day</b> 				
30	31	<b>Winter Recess</b>				
	<b>New Year's Eve</b> 					



6	7	8	9	10	11	12																																																	
					Blood drive at PHS 8-2pm																																																		
13	14	15	16	17	18	19																																																	
20	21	22	23	24	25	26																																																	
	<b>Dr. Martin Luther King, Jr. Day</b> 																																																						
	Schools/Offices Closed	PHS Closed Except for Regents Exams Students																																																					
27	28	29	30	31	<table border="1"> <thead> <tr> <th colspan="7">February 2019</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>TH</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> </tr> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> </tr> <tr> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td></td> <td></td> </tr> </tbody> </table>		February 2019							S	M	T	W	TH	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28		
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# JANUARY 2019

# February



Clinton students celebrated 100 days of school!




SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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January 2019						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
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2

3	4	5	6	7	8	9																																																	
10	11	12	13	14	15	16																																																	
	PHS Parent/Teacher Conferences PHS ½ Day Students	PMS Parent/Teacher Conferences PMS ½ Day Students	Elementary Parent/Teacher Conferences Elementary Schools ½ Day Students	PACE Parent/Teacher Conferences PACE ½ Day Students	<b>President's Weekend</b> Schools Closed																																																		
PHS - "I Love PHS" Week																																																							
17	18	19	20	21	22	23																																																	
	<b>Presidents' Day</b>  Schools/Offices Closed																																																						
24	25	26	27	28	<table border="1"> <thead> <tr> <th colspan="7">March 2019</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>TH</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> </tr> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> </tr> <tr> <td>24 31</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> </tr> </tbody> </table>		March 2019							S	M	T	W	TH	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24 31	25	26	27	28	29	30
March 2019																																																							
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# FEBRUARY 2019

# March



Seniors are honored for maintaining an eighty or above grade point average (GPA) from their freshman year to their senior year. The Honors Breakfast is an annual event where we announce the top ten percent of the senior class, including the recognition and celebration of the Salutatorian and Valedictorian for the upcoming graduation ceremony.

Congratulations to our Salutatorian, Christa Baker, and our Valedictorian, Rommi Vetter, of the graduating class of 2018. We thank our parents, staff members, and our community for their attendance at this auspicious event.



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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Meetings subject to Change

February 2019						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

April 2019						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

	1	2
3rd Quarter Ends for Comments		



3	4	5	6	7	8	9
	Spring Sports begin: All Varsity / JV Sports		PHS Honors Breakfast			PHS SAT Exam
10	11	12	13	14	15	16
17	18	19	20	21	22	23
		Spring Sports begin: All Modified Sports				
24	25	26	27	28	29	30
				<b>March Madness</b>	<b>Superintendent Conference Day</b> Staff Only	
31						
		Winter Athletic Banquet at Christos 3pm		Ronald Wynn/ Caval Haylett Memorial Basketball Game PHS 6pm		

# MARCH 2019

# April



City of Poughkeepsie Mayor Rolison and a 911 dispatch emergency crew visited Ms. McIntosh's classroom. They spoke with the students about the importance of calling 911 for emergency situations and demonstrated how to call 911. They provided the students with tips/advice on how to remain calm, speak clearly, state their name, address and the emergency over the telephone. The students had the opportunity to have all of their questions answered by the 911 crew.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
			ELA Testing Grades 3-8		Blood Drive at PHS 8-2pm	ELA Testing Make-Up Dates

Meetings subject to Change

7	8	9	10	11	12	13
	ELA Testing Make-Up Dates					PHS ACT Exam
14	15	16	17	18	19	20
					<b>Good Friday</b>  Offices Closed	
	Spring Recess					
21	22	23	24	25	26	27
Easter						
	Schools/Offices Closed			PHS Career Fair 11-2pm		
28	29	30				

March 2019						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 31	25	26	27	28	29	30

May 2019						
S	M	T	W	TH	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	




# APRIL 2019

# May



The AFJROTC 2<sup>nd</sup> Annual Military Ball is attended by parents, American Legion members, previous cadets, PHS staff and many cadets. The cadets decorate the cafeteria, awards and promotions are presented. Cadet MSgt Alija Clark was voted King and Cadet Captain Angelique Hall was voted Queen of the Military Ball in 2018.

SUNDAY							MONDAY							TUESDAY							WEDNESDAY							THURSDAY							FRIDAY							SATURDAY																											
April 2019							June 2019														1							2							3							4																											
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S														
	1	2	3	4	5	6	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29																																			
Meetings subject to Change																					Math Testing Grades 3-8							PHS SAT Exam																																									

5	6	7	8	9	10	11
					<b>½ Day Early Dismissal</b>  Parent/Teacher Conference Give Back Date	
Math Testing Make-up Days Grades 3-8			AP exams at PHS			
12	13	14	15	16	17	18
<b>Mother's Day</b>						
			AP exams at PHS			
19	20	21	22	23	24	25
					<b>Memorial Day Weekend</b> 	
		<b>Budget Vote</b>	NYS Science Test Grades 4 & 8		Schools Closed	
			3 <sup>rd</sup> Annual Poughkeepsie's Got Talent Show at PHS 5:30 pm			
26	27	28	29	30	31	
	<b>Memorial Day</b> 					
Schools/Offices Closed		NYS Science Test Grades 4 & 8				

# June



Clinton Elementary School celebrated 197 non-fiction book reports throughout the 2017-2018 school year. Congratulations to our students!

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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May 2019							July 2019						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
			1	2	3	4		1	2	3	4	5	6
5	6	7	8	9	10	11	7	8	9	10	11	12	13
12	13	14	15	16	17	18	14	15	16	17	18	19	20
19	20	21	22	23	24	25	21	22	23	24	25	26	27
26	27	28	29	30	31		28	29	30	31			

Meetings subject to Change

2	3	4	5	6	7	8
	Grades 4 & 8 Science Written Exams Global History & Geography (New Transition Regents Exam)					
9	10	11	12	13	14	15
		Hudson River Rowing Club Boathouse 6pm Spring Athletic Banquet				
16	17	18	19	20	21	22
Father's Day						
		Regents Exams				
23	24	25	26	27	28	29
			Last Day of Classes All Students	Superintendent Conference Day Staff Only		
30	Regents Exams			PHS Jr. / Sr. Prom Regents' Rating Day	PHS Class of 2019 Graduation	

# JULY 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																																			
	1	2	3	4 <b>Independence Day</b>	5	6																																																																																																			
	Leadership Workshop Week				Leadership Workshop Week																																																																																																				
7	8  Summer Learning Academies Begin	9	10	11	12	13																																																																																																			
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# AUGUST 2019

# Parent/Student Information

## Parent-Teacher Conferences

Scheduled dates of official parent-teacher conferences are listed on the calendar pages in this publication. However, parents are encouraged to contact their children's teachers or guidance counselors when they feel a need to discuss their child's progress. Individual conferences may be arranged by making an appointment through the elementary school office or secondary guidance office. Please visit the Parent Portal on Infinite Campus for current information.

## Report Cards

Report cards are issued at the end of each quarter of the academic year. Elementary report cards will be distributed at parent/teacher conferences. Secondary report cards are typically mailed home.

## Procedures for Solving Parent Concerns

If you have any concerns pertaining to your child's educational well being and/or academic performance at their school:

- Contact the staff member and schedule a conference.
- If the conference fails to satisfactorily resolve the issue, contact the building principal and/or designated assistant principal to schedule a conference.

If the issue remains unresolved, contact the Assistant Superintendent for Curriculum, Instruction, Data Analysis & Accountability to request assistance. The Assistant Superintendent will gather the facts and attempt to resolve the problem.

If the issue still remains unresolved, please state the problem/concern in writing to the Superintendent of Schools, 11 College Avenue, Poughkeepsie, NY 12603.

## Education Law § 807 Fire and Emergency Drills

It shall be the duty of the principal or other person in charge of every public or private school or educational institution within the state, other than colleges or universities, to instruct and train the pupils by means of drills, so that they may in a sudden emergency be able to respond appropriately in the shortest possible time and without confusion or panic.

Such drills shall be held at least twelve times in each school year, eight of which required drills shall be held between September 1<sup>st</sup> and December 31<sup>st</sup> of each such year. Eight of all such drills shall be evacuation drills, four of which shall be through use of the fire escapes on buildings where fire escapes are provided or through the use of identified secondary means of egress. Four of all such required drills shall be lock-down drills.

Drills shall be conducted at different times of the school day. Pupils shall be instructed in the procedure to be followed in the event that a fire occurs during the lunch period or assembly, provided however, that such additional instruction may be waived where a drill is held during the regular school lunch period or assembly. Four additional drills shall be held in each school year during the hours after sunset and before sunrise in school buildings in which students are provided with sleeping accommodations. At least two additional drills shall be held during summer school in buildings where summer school is conducted, and one of such drills shall be held during the first week of summer school.

For any Dignity for All Students Act (DASA) concerns, please contact your child's Principal.

To have an effective parent-teacher conference:

- Be prepared by looking over your child's class-work and homework.
- Make a list of questions or concerns and send them to the teacher ahead of time—this will also help the teacher to prepare.
- Arrive on time.
- Raise your most recent concerns first.
- Listen carefully.
- Ask questions.
- Keep in touch with the teacher to set a SMART (Specific, Measurable, Achievable, Realistic, and Time-bound) goal plan for your child.

## Student Records

Parents/guardians and students over 18 years of age have the right of access to records, files, documents and other materials containing information directly related to their children. Parents/guardians or eligible students should submit a written request that identifies the record(s) they wish to inspect.

Non-custodial parents may receive their child's educational information if they make an annual request to do so, unless the District receives a court order or other legally binding documentation prohibiting the release of information.

### **Equal Opportunity Employer**

The Poughkeepsie City School District does not discriminate on the basis of age, race, sex, creed, color, national origin, marital status or disability in educational programming, employment or activities that it offers. This nondiscriminatory policy includes the following areas: recruitment and appointment of employees, pay and benefits, access by students to educational programs, course offerings and activities.

### **Title IX and Section 504 Compliance**

The Poughkeepsie City School District hereby advises students, parents, employees and the general public that it offers employment and educational opportunities, including vocational education opportunities without regard to sex, race, color, weight, carrier status, perceived race, perceived gender, national origin or disability. Secondary vocational education opportunities available to District residents under age 21 are courses in the business education, home economics and technology industrial arts programs. Inquiries

### **SCHOOL BREAKFAST, LUNCH, AND DINNER PROGRAM**

Free lunch and breakfast meals are offered in all schools in the Poughkeepsie City School District. Eligibility for free and reduced meals is based upon the economic need of the community. Completed applications may not be necessary to determine eligibility. Applications would be necessary if your family does not receive assistance from the county social services department or if you are new to the district. If you believe you need to fill out an application, it may be obtained through the school office in September and throughout the year. The application must reach the Food Service Office as soon as possible after you register your child for school and a new application may be required each year depending on your method of qualifying. The price of a second meal for an elementary school student is Breakfast \$1.25, Lunch \$2.00. The cost for secondary students is Breakfast \$1.25, Lunch \$2.25. Payments for purchases may be made in advance, by depositing money into a student's account. Menus for each month are sent home with students. For additional information regarding the school lunch program call (845) 451-4780. We will accept collect calls.

Dinner Program is served at PHS and PMS:

Monday - Thursday 3:00pm-5:30pm, and Fridays 3:00pm - 5:00pm.

regarding this nondiscrimination policy may be directed to the Title IX Coordinators and the Section 504 Coordinators at 11 College Avenue, Poughkeepsie, NY 12603. Telephone: (845) 451-4900. These officials will provide information, including complaint procedures to any citizen, student or employee who feels that his or her rights under Title IX or Section 504 may have been violated by the District or its officials.

### **Parent Participation**

Parents are welcome to become active participants in PTAs at the elementary schools; PTA at the Middle School or PTSA at the High School.

### **Testing New Entrant Screening**

In addition to registering your child for kindergarten a screening is administered to measure the child's abilities. This will provide the District with a profile of your child in order to assist in determining their kindergarten placement.

### **Norm-Referenced Tests**

In addition to tests that are developed by the classroom teacher, children also take certain standardized or "norm-referenced" tests to assess their strengths and weaknesses in mastering the full-range of learning appropriate to each grade level.

### **NYS Testing Program**

All students in grades three through eight in New York State take the Common Core English Language Arts test and the Mathematics test in the Spring.

The tests require students not only to show basic skills in English and Mathematics, but also to apply the knowledge and skills they have learned. Students read passages, answer comprehension questions and complete writing exercises on the English language arts tests. They solve Mathematics problems and demonstrate understanding of concepts and applications on the Mathematics tests.

Students in grades four and eight take a state assessment in Science that consists of a performance test (laboratory component) and a written test on science skills and content. All exams scheduled by New York State have been listed on this calendar.

# Parent/Student Information

## Parents and Educators Need to Know

Test results provide the student, teacher and parent with a report of individual student strengths and weaknesses in a variety of skill areas. The New York State Testing Program provides our schools with data that helps to assess the

instructional programs that students receive. They are also used to identify both students and schools that need to improve performance under state and federal accountability standards.

At the high school level, all students must now take and score satisfactorily on Regents

examinations in the following subjects: English, Mathematics, Global History, U.S. History and Government, a Living Environment Science course and a Physical Setting Science course. A more comprehensive explanation of diploma requirements is available through the High School Guidance Office at (845) 451-4910.

## Emergency School Closings

### SCHOOL CANCELLATIONS, DELAYS AND EMERGENCY EARLY DISMISSALS

The decision to close schools due to the weather or for other emergency conditions is made by the Superintendent in consultation with our weather service, the Director of Buildings and Grounds, and other school Superintendents in surrounding school districts. When a closing or delay is announced, it affects all schools and programs of Poughkeepsie City School District, unless the closing or delay is due to an emergency situation specific to a particular building. Automated calls will be made by the School Messenger System as soon as possible.

### RADIO AND TELEVISION STATIONS

Information about school closings will be provided to the following:

92.1 Lite FM WRNQ

107.3 FM Country WRWD

96.1 Kiss FM WPKF

1450 AM WKIP

93.3 FM Star/1370 AMWBWZ

99.3 FM Country WRWC

101.5 FM WPDH

92.7 FM WRRV

94.3 FM WOLF

100.1 FM WDST

100.7 FM WHUD

104.7 FM WSPK

WNBC-TV Channel 4

WNYW-Fox TV Channel 5

### EMERGENCY EARLY DISMISSALS

When there is an early dismissal, if the situation allows, High School and Middle School students will be released first and then Elementary students. This ensures that the older siblings of Elementary students arrive home before younger siblings. Parents are reminded to make sure that all school-age children know what to do in case of early dismissal. Parents are required to complete and submit to the District an Emergency Dismissal Plan.

### CANCELLATION OF AFTER-SCHOOL ACTIVITIES

Sometimes it may be necessary to cancel after-school activities although school has been in session for the full day. Information about cancellation of after-school activities will be announced on the radio stations and through phone calls to parents of affected children.

## Other Standardized Tests

The College Boards Scholastic Aptitude Tests (SATs) and the American College Tests (ACTs) are required for admission to many colleges. SATs are given in Verbal and Math sections; achievement tests cover English, Mathematics, Social Studies, Science and Foreign Languages. Poughkeepsie High School is a center for CEEB tests.

The Preliminary Scholastic Aptitude Test (PSAT) and the National Merit Studentship Qualifying Test will be administered in October. This combined examination is recommended for juniors. Tenth grade students may take the test for practice. The American College Test will be given at Poughkeepsie High School. For more information, contact the Poughkeepsie High School Guidance Office at (845) 451-4910.

## For Additional Information

### About the New York State Testing Program

If your child is in Elementary School and you wish to find out additional information about the New York State Testing Program, call for an appointment with your child's Principal or the Assistant Superintendent for Curriculum, Instruction, and Grants Management, at (845) 451-4980.

If you wish additional information about the tests administered at the Middle School and High School level, or for course requirements for graduation, call for an appointment with your child's Guidance Counselor.

### Advanced Placement and College Credit Offerings

PCSD offers Advanced Placement (AP) courses in a variety of subject areas. These AP courses are available to qualifying students at the high school level, as well as dual credit college courses in conjunction with Dutchess Community College.

### Scholarship Opportunities

The following scholarships are among the several scholarship opportunities offered each year to graduating seniors: The Principal's Leadership Scholarship totaling \$1,000, The Board of Education Scholarship totaling \$500 for two or more students, The Poughkeepsie Education Foundation Scholarship, totaling \$4,000 for up to four years of college study; the I. Ann Davidson Memorial Scholarship, totaling \$4,000 for up to four years of college study; the Community Foundation of Dutchess County John J. Cizmar Scholarship, \$3,500 each for two students; and the Howard Reid Scholarship, \$5,000 each for two students who attend college.

Job shadowing, internships, and career mentors are available through the Dutchess County Regional Chamber of Commerce Career Action Center (CAC) located in Room 100 of Poughkeepsie High School. CAC also offers scholarship through The Chamber Foundation. Contact the PHS guidance team for more information about scholarships, at (845) 451- 4910.

### Music Instruction

General music instruction is provided for all students in Clinton, Krieger, Morse, Warring and Poughkeepsie Middle School. Students who wish to play a musical instrument may receive lessons. Band, chorus and/or orchestra opportunities are offered throughout the Elementary, Middle, and High School years.

### Student Activities

Poughkeepsie Schools offer a wide range of extracurricular activities and athletic programs including baseball, basketball, crew, football, golf, soccer, swimming, tennis and wrestling. The Poughkeepsie Middle School is equipped with a six-lane, 25-yard swimming pool.

## IMMUNIZATION

Students are required by New York State Public Health Code to receive a series of immunizations in order to be eligible to attend school. New York State (NYS) Public Health Law Section 2164 and New York Codes, Rules and Regulations (NYCRR) Title 10, Subpart 66-1 require every student entering or attending public, private or parochial school in New York State (NYS) to be immune to diphtheria, tetanus, pertussis, measles, mumps, rubella, poliomyelitis, hepatitis B, and varicella in accordance with Advisory Committee on Immunization Practices (ACIP) recommendations.

Effective September 1, 2016, students entering or attending grades 7 and 12 in (NYS) must also be vaccinated against meningococcal disease in accordance with ACIP recommendations. Every child in day care, Head Start, nursery school or Pre-Kindergarten in NYS must be immune to diphtheria, tetanus, pertussis, measles, mumps, rubella, poliomyelitis, hepatitis B, varicella, Haemophilus influenzae type b (Hib), and pneumococcal disease. Public Health Law Section 2164 provides for medical and religious exemptions to immunization. Full details on school and child care immunization requirements are available at: [http://www.health.ny.gov/prevention/immunization/laws\\_regs.htm#Schools](http://www.health.ny.gov/prevention/immunization/laws_regs.htm#Schools).

Please visit the following website for details about immunization schedules:

<http://www.health.ny.gov/publications/2370.pdf>.

If you have any questions, we encourage you to speak with your school nurse.

Vaccines	Prekindergarten (Day Care, Head Start, Nursery or Pre-k)	Kindergarten and Grades 1, 2 and 3	Grades 4 and 5	Grades 6, 7, 8 and 9	Grades 10, 11 and 12
Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTaP/DTaP/Tdap/Td) <sup>1</sup>	4 doses	5 doses or 4 doses if the 4th dose was received at 4 years or older or 3 doses if 7 years or older and the series was started at 1 year or older		3 doses	
Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine booster (Tdap) <sup>1</sup>	Not applicable			1 dose	
Polio vaccine (IPV/OPV) <sup>1</sup>	3 doses	4 doses or 3 doses if the 3rd dose was received at 4 years or older	3 doses	4 doses or 3 doses if the 3rd dose was received at 4 years or older	3 doses
Measles, Mumps and Rubella vaccine (MMR) <sup>2</sup>	1 dose	2 doses			
Hepatitis B vaccine <sup>3</sup>	3 doses	3 doses or 2 doses of adult hepatitis B vaccine (Recombivax) for children who received the doses at least 4 months apart between the ages of 11 through 15 years			
Varicella (Chickenpox) vaccine <sup>4</sup>	1 dose	2 doses	1 dose	2 doses	1 dose
Meningococcal conjugate vaccine (MenACWY) <sup>5</sup>	Not applicable			Grades 7 and 8: 1 dose	Grade 12: 2 doses or 1 dose if the dose was received at 16 years or older
Haemophilus influenzae type b conjugate vaccine (Hib) <sup>6</sup>	1 to 4 doses	Not applicable			
Pneumococcal Conjugate vaccine (PCV) <sup>7</sup>	1 to 4 doses	Not applicable			

# Parent/Student Information

## Central Registration

Families who are enrolling their students for the first time must go to the Central Registration Office, located in the Poughkeepsie Middle School, 55 College Avenue, weekdays between 9:00 am and 2:00 pm.

## Entrance Requirements

Students reaching five years of age on or before December 1<sup>st</sup> may enter Kindergarten in September. Students who reach the age of six during the school year are required to attend school at the start of classes in September.

## Documents Required for Admission

- Birth Certificate or other evidence of proof of age
- Evidence of family address in the City of Poughkeepsie
- A physician's certificate and evidence of required immunization

## Medication

Before any medication may be administered to or by any student during school hours, the written request of the parent and the written order of the prescribing physician must be submitted to the school nurse. All medication must be administered in the health office by the school nurse, parent, or with the parent's permission, the student himself/herself.

## Accident and Illness

A student who becomes ill or injured is referred to the school nurse, who functions under the guidance of the school physician. In the event of an accident first aid may be administered. The parent will be called when a student must leave school due to illness or injury and will be asked to provide transportation for the child. The family physician or, if not available, the school physician, may be contacted by the nurse if medical attention is indicated.

## School Attendance

It is important to make sure your child attends school regularly. If your child is not in school he/she cannot learn.



Legal absence from school may be granted for the following reasons: personal illness, illness or death in the family, religious observance, required court appearance, approved college visits, military obligations, or such other reasons as may be approved by the Commissioner of Education.

A note signed by the parent or guardian explaining the cause of the absence must be presented upon the child's return to avoid the school recording an illegal absence. In addition, parents are asked to make every effort to notify the school by telephone on the day of the child's absence. If a child is absent for more than three days, parents may expect a phone call from the health office.

All absences, lateness of more than ten minutes, or early departures (excused or unexcused) are counted on a student's attendance record. If a student does not attend at least 85% of all classes in a course and does not complete all make up academic work, he/she will not receive credit for that course and will not be allowed to sit for the final exam. Parents will be contacted in all instances of absences which are not excused.

## AHERA ANNUAL NOTIFICATION

This notice is to inform you that the Poughkeepsie City School District has performed its periodic surveillance as required under AHERA (763.92).

The operations and maintenance program, in conjunction with ongoing inspections, ensures that asbestos present in the Poughkeepsie City School District buildings is well maintained and poses no health hazards to the occupants. All asbestos in the Poughkeepsie City School District buildings is non-friable and in good condition.

A management plan is available at the office of the Assistant Superintendent for Finance and Operations and is available for your review during regular business hours. The plan contains all pertinent information relative to surveillance inspections, emergency responses and abatements.

Please contact the Assistant Superintendent for Finance and Operations at (845)451-4960 if you have questions concerning this annual notice.

### School Hours and Attendance

School hours vary and are listed in school handbooks. New York State Education Dept. Law requires each child from six to 16 years of age to attend school. However, our District has made a true commitment to provide students with many opportunities to remain in school in order to earn a high school diploma and to move on to future endeavors that would make them productive citizens.

### Tardiness

A note signed by the parent or guardian explaining the cause of the child's late arrival is required.

### Release of Pupils During School Hours

Pupils may be excused by the principal before the end of the school day only when it is for a purpose related to their best interests. Requests for early release must be made in writing by the student's parent or guardian. The request must specify to whom the child is to be released.

### Visitors

All visitors to a school building are required to: present identification, sign-in, and report to the main office or building greeter upon arrival.

### Homebound Instruction

Individual instruction will be provided to students who are confined to home or the hospital for at least two weeks due to a physical disability, illness, injury or psychiatric cause. Applications for homebound instruction should state the nature of the illness, the possible length of absence from school, include a physician's recommendation and be approved by the building principal. The Superintendent may also recommend homebound instruction pending and/or following a suspension hearing.

### Half Day Dismissal

School	Bus Arrives	Bus Departs
Krieger	10:50 am	10:57 am
Morse Clinton Warring	11:00 am	11:07 am
ELC	11:30 am	11:37 am
	<b>Students</b>	
PHS	11:24 am	
PMS	11:30 am	

### NOTICE TO PARENTS REGARDING PESTICIDE APPLICATIONS

New York State Education Law Section 409-H, requires public and non-public elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year. Poughkeepsie City School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. Certain applications are not subject to prior notification requirements: a school remains unoccupied for a continuous 72-hours following an application; anti-microbial products; nonvolatile rodenticides in tamper-resistant bait stations in areas inaccessible to children; boric acid and disodium octaborate tetrahydrate; the application of EPA designated biopesticides; the application of EPA designated exempt materials under 40CFR152.25; and the use of aerosol products with directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects, including venomous spiders, bees, wasps, and hornets. If you would like to receive 48-hour notification of pesticide applications that are scheduled to occur in your school, or for further information, please notify the Director of Facilities at (845) 451-4996.

In accordance with the federal No Child Left Behind Act of 2001, parents and guardians have the right to request specific information about the professional qualifications of their child's classroom teachers. Information on how to inquire about the qualifications of your child's teacher(s) is available from the building principal of the school that your child attends. You may also receive information about the request process directly from the Assistant Superintendent of Human Resources. Please call (845) 451-4975.

## Poughkeepsie City School District

11 College Avenue, Poughkeepsie, NY 12603  
(845) 451-4900 • www.poughkeepsieschools.org

### Dr. Kathleen Farrell

Interim Superintendent of Schools/ Human Resources  
(845) 451-4972 • kfarrell@poughkeepsieschools.org

### Dr. Elizabeth Ten Dyke

Assistant Superintendent for Curriculum, Instruction,  
Data Analysis and Accountability  
(845) 451-4980 • etendyke@poughkeepsieschools.org

### Ms. Cheryl Rabinowitz

Assistant Superintendent for Innovation & Technology  
(845) 451-4953 crabinowitz@poughkeepsieschools.org

### Ms. Dawn Cupano

Assistant Superintendent for Finance and Operations  
(845) 451-4960 • dcupano@poughkeepsieschools.org

### Dr. Steven Rappleyea

Assistant Superintendent of Family and Student Support Services  
(845) 437-3473 • srappley@poughkeepsieschools.org

### Mr. Christian Hodge

Assistant Superintendent for Athletics, Physical Education,  
Health and Wellness, and Security  
(845) 451-4896 • chodge@poughkeepsieschools.org

## District Contact Information

### Mrs. Natasha Cherry

Director of Family and Community Engagement/  
Community Schools Coordinator  
(845) 705-6512 • ncherry@poughkeepsieschools.org

### Mr. Sean Daneshvar

Director of Technology  
(845) 451-4791 • sdaneshv@poughkeepsieschools.org

### Mrs. Yvonne Palmer

Director of Elementary Instructional Support Services  
(845) 451-4812 • ypalmer@poughkeepsieschools.org

### Mr. Stanley Merritt

Personnel Administrator  
(845) 451-4740 • smerritt@poughkeepsieschools.org

### Mr. David Dunn

Director of Food Services  
(845) 451-4780 • ddunn@poughkeepsieschools.org

### Ms. Dawn Harris

Transportation Supervisor  
(845) 451-4990 • dharris@poughkeepsieschools.org

### Bus Contractor

First Student, Inc. Bus Company  
(845) 454-3000

### Central Registration Office

(845) 437-3480  
centreg@poughkeepsieschools.org

## Poughkeepsie City School District Locations

### Poughkeepsie High School

70 Forbus Street  
Poughkeepsie, NY 12603  
Phone: (845) 451-4850  
Fax: (845) 451-4807

#### School Hours:

Arrival..... 7:40 am  
Dismissal ..... 2:40 pm

Mr. Ronald Jackson, *Interim Executive Principal*

Ms. Jenna Ferris  
*Assistant Principal, 9<sup>th</sup> Grade*

Mr. Owen Kelso,  
*Assistant Principal, 10<sup>th</sup> Grade*

Mr. Robert Parkes,  
*Assistant Principal 11<sup>th</sup> Grade*

Ms. Wendy Wright,  
*Assistant Principal, 12<sup>th</sup> Grade*

Ms. Kristina Giangreco, *E-TECH Principal*

### Poughkeepsie Middle School

55 College Avenue  
Poughkeepsie, NY 12603  
Phone: (845) 451-4800  
Fax: (845) 451-4836

#### School Hours:

Arrival.....8:05 am  
Dismissal .....2:55 pm

Mr. Da'Ron Wilson, *Principal*

Mrs. Sasha Barnes, *Assistant Principal*

Mrs. Claribel Rodriguez-Whitter  
*Assistant Principal 6<sup>th</sup> Grade*

Mr. Kenneth Behr, *Assistant Principal 7<sup>th</sup> Grade*

Ms. Sonia White, *Assistant Principal 8<sup>th</sup> Grade*

### Charles B. Warring Academy

283 Mansion Street  
Poughkeepsie, NY 12601  
Phone: (845) 451-4750  
Fax: (845) 451-4769

#### School Hours:

Grades 1 - 5 Arrival..... 8:00 am  
School Dismissal Begins.....2:35 pm

Ms. Julliet Coxum, *Principal*

Mr. Paul Roncagliolo, *Assistant Principal*

### Clinton Elementary School

100 Montgomery Street  
Poughkeepsie, NY 12601  
Phone: (845) 451-4600  
Fax: (845) 451-4614

#### School Hours:

Grades 1 - 5 Arrival..... 8:00 am  
School Dismissal Begins.....2:35 pm

Mr. David Scott, *Principal*

Mrs. Samantha Velez-Mitchell,  
*Assistant Principal*

### The Early Learning Center W. W. Smith School

372 Church Street  
Poughkeepsie, NY 12601  
Phone: (845) 451-4720  
Fax: (845) 437-3425

#### Pre-K School Hours:

AM Session .....8:30 – 11:10 am  
PM Session..... 12:25 – 3:05 pm  
Breakfast..... 8:10 am  
Lunch..... 2:05 pm

#### Kindergarten School Hours:

Arrival..... 8:30 am  
Dismissal .....3:05 pm

Ms. Colleen Hardiman, *Principal*

Mr. Robert Rendo, *Assistant Principal*

### G. W. Krieger Elementary School

265 Hooker Avenue  
Poughkeepsie, NY 12603  
Phone: (845) 451-4660  
Fax: (845) 451-4672

#### School Hours:

Grades 1 - 5 Arrival..... 7:50 am  
School Dismissal Begins.....2:10 pm

Mr. Jeffrey Noto, *Principal*

Mr. Paul Weir, *Assistant Principal*

### S. F. B. Morse School

101 Mansion Street  
Poughkeepsie, NY 12601  
Phone: (845) 451-4690  
Fax: (845) 451-4701

#### School Hours:

Grades 1 - 5 Arrival..... 8:00 am  
School Dismissal Begins.....2:35 pm

Ms. Nadine Dargan, *Principal*

Mrs. Nicole Penn, *Assistant Principal*

### Poughkeepsie's Academic and Career Excellence (PACE) Columbus School

18 South Perry Street  
Poughkeepsie, NY 12601  
(845) 451-4630

#### School Hours:

Arrival..... 7:40 am  
Dismissal .....2:40 pm

Mr. Joseph Mazzetti, *Principal*

Mr. Robert Wood, *Assistant Principal*



www.poughkeepsieschools.org